

NATIONAL SKILLS REGISTRY

“Credible Data, Credible People”

National Skills Registry (NSR) is a NASSCOM initiative to have a reliable information infrastructure of employees working in the IT / ITeS and other select industries. This creates a trusted and permanent fact sheet of information about each individual employee alongwith background check reports. This is a global security best practice for the industry and assures identity security and credibility to honest professionals.

NSR in brief:

- NSR brings knowledge professionals, i.e. you and the company you work for or aspire to work with, on the same platform.
- You can create your own profile on NSR; subscriber companies can view your profile if you authorise them to view your profile.
- You or your present / prospective employer can order a background check of your registered profile using the services of NSR empanelled background checker (EBC).
- This creates your permanent profile with bio-metric based uniqueness and background check report.

....Read inside for more details

NSR Achievements:

- 4 lakh Professionals working in the IT / ITeS industry have already completed NSR web registrations till February 2009. Have You? (recent updates available on NSR website).
- 73 leading IT/ITeS Companies representing 60% of industry strength in India have joined NSR. (*illustrative List overleaf*).
- NSR has been identified as “Security Best Practice” by NASSCOM.
- NSR system is certified for information security as per standards of ISO 27001.

How do I Register? 2 simple steps

Register online on NSR website
<https://nationalskillsregistry.com> by
clicking on the option of
“**Register for NSR**” on home page.
Follow instructions and ensure
completion of online registration form.

Locate and visit the nearest Point of
Service (POS) to submit your finger
prints. Finger printing ensures creation
of a unique identity and record.

Your permanent and unique
registration number (ITPIN) will be
generated and is emailed to you
on your registered email ID.
Your Registration is Complete!!!

U
S
E
N
S
R

How do I Use NSR?

Ensure that you access your
NSR profile regularly and keep it
updated whenever any change
takes place on your profile.

You can authorise the companies of
your choice to view your profile.
You will know when the companies
authorised by you view or conduct
background check on your profile.

You can also initiate verification of
your profile thereby ensuring
third party confirmation of
your details.

You (Knowledge Professional):

NDML, on behalf of NASSCOM maintains this database for people i.e YOU, who are either currently employed or aspiring for employment in IT and ITeS / BPO companies or other select industry segment. You register your personal, academic and employment information on NSR system and have your finger prints (bio-metrics) scanned, via Point of Service (POS). Finger prints are used to ensure that you have a permanent and unique identity, which provides identity assurance to companies and identity security to you.

You create your own profile on NSR and also set the Login ID, Login password (to login) and transaction password (to amend your profile) thereby ensuring that **NOBODY** except you can access or modify your profile. Ownership of your record and the data on it is completely controlled by you. You can authorise the companies of your choice to view your profile.

Companies:

These are companies (current or prospective employers) who subscribe to the NSR system. These companies are interested in development of the system as a shared industry resource to facilitate efficient and secure HR practices. You may authorise the companies, to view your registered profile. On their part, the companies get an assurance that their employee's (current or prospective) information is authentic and credible.

Point of Service (POS):

POS facilitates submission of your bio-metrics (finger-prints, photograph and signature) and collection of your registration form (Acknowledgment form) along with requisite fees (at present Rs 331), to complete the NSR registration process. Currently there are 90 POS set-ups in 16 cities across the country. You can find the POS contact details on the NSR home page or by accessing the following link <https://nationalskillsregistry.com/POS.html>

Empanelled Background Checker (EBCs):

EBCs are entities that verify the authenticity of the information registered by you on NSR, thereby ensuring your profile is authenticated and hence credible. Faking of CVs or enhancing of qualifications / experience gets eliminated through this background verification process. You or your employer (current or prospective) can order a background check of your information. The EBC crosschecks the information submitted from the source of the information using a standard procedure of verification. NSR makes the background verification process transparent to you.



Benefits of registering with NSR:

- Creation of a permanent and unique profile on an industry-wide reference database driven by NASSCOM.
- Enhanced credibility of registered and verified information.
- No hassles of repeat background check for each employment, thereby speeding up joining formalities.
- Transparent Background Verification Process.
- Deterrent for competing job applicants with inflated and faked profiles.
- Only you will have an access to your profile and can update it when changes take place.
- Companies can view your profile only with your authorisation.
- You will know when companies authorised by you view your profile.



Participating Companies: (Illustrative List)

- | | | | |
|---------------|-------------------|-----------------------|-----------------|
| • Accenture | • Genpact | • J P Morgan | • Tech Mahindra |
| • Citigroup | • Hewlett-Packard | • KPIT | • TCS |
| • CMC | • IBM | • MindTree | • Unisys |
| • Cognizant | • IBM Daksh | • Mphasis | • Wipro |
| • EXL Service | • Infosys | • NIIT SmartServe | • WNS |
| • FirstSource | • Infosys BPO | • Sasken | |
| • GE Money | • Intelenet | • Scope International | |

Complete list of subscribing companies available at <https://nationalskillsregistry.com>

More and more companies are implementing NSR as a standard requirement for their employees. Join today to be a part of this.

Security Features:

- You enter your details yourself on NSR website so that the accuracy and authenticity of information is ensured.
- You need to create **two different passwords** for your profile. One is used as a login password to access your profile and the other is used as a transaction password to update / amend your profile.
- NSR ensures a unique profile for all individuals working in the IT / ITeS and other select industries through tested and proprietary biometrics matching mechanism.
- Only you can authorise the companies to view your information, so nobody else can access your profile without your authorisation.
- An Audit Trail is maintained in the database for all the relevant actions / performed events such as login, logout, data updations etc.
- Strong Password Management Policy including password complexity structure, password history etc. is implemented.

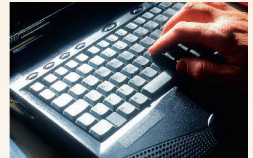


Documentation required for various stages of Registration:

For Registration:

- Passport No. (if any)
- PAN (if any)
- Details of Qualification
- Details of Past and Present Employment

You will require these details for completing online registration



To be Noted on completion of web registration:

- Login ID
- Login Password
- Transaction Password
- Acknowledgment No.

Login ID and two passwords are set by you, Acknowledgment No. is system generated.

To be carried to POS for completing registration:

- Acknowledgment Form - Generated by NSR system
- Your Photograph
- Proof of Identity - Any one of the following
 - ▶ Voter's ID card
 - ▶ Passport
 - ▶ Driving license
 - ▶ Bank pass book (if photo attached)
 - ▶ College ID card
 - ▶ PAN card
- Employment ID card - if presently employed